

 PUNKIN CHUNKIN FESTIVAL

 Non-Food VENDOR APPLICATION

OCTOBER 19 & 20, 2024

**SET UP:**  FRIDAY, OCTOBER 18, 2024 9:00 am to 5:00 pm.

**SHOW DATES**: SATURDAY & SUNDAY OCTOBER 19 & 20, 2024 9:00 am to 5:00 pm

**LOCATION:** 811 Settawig Road, Brasstown, NC (Payne Farm)

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| APPLICATION FEES10 X 10 BOOTH SPACE |  |
| \_\_\_\_\_\_\_\_ Arts & Crafts $125.00 |  \_\_\_\_\_\_\_ Agricultural Booth (sales) $75.00 |
| \_\_\_\_\_\_\_\_ Informational Booth $125.00\_\_\_\_\_\_\_\_ Not for Profit $50.00 (provide 501c-3 verification)  |  \_\_\_\_\_\_\_ Agricultural – Educational $0 |
|  TOTAL FEES $\_\_\_\_\_\_\_\_\_\_\_\_**NOTE:** No electrical hook ups are provided for vendors. If you are an active Clay County Chamber of Commerce member, it reduces your fees 20%. |    |

1. I will use the booth assigned to me and will provide my own display equipment and understand that set up will need to occur on Friday, Oct.18 between 9:00 a.m. until 5:00 p.m. Vehicles need to be in designated vendor parking spaces by 9:00 a.m. on show days.

2. I understand that this is a rain or shine event and no refunds will be given.

3. I understand there will be NO refunds after September 30, 2024, for preregistered vendors.

4. I understanded that I am responsible for paying sales tax due on sales made.

5. I agree to release and hold harmless the Clay County Chamber of Commerce staff, board members and volunteers, and those connected with this event, from liability in any way for loss or damage of items, displays, theft, or injuries of persons participating in this event.

6. I understand that all arts & crafts items must be work of the exhibitor. No buy/sell items from exhibitors or sales reps.

I have received a copy of and agree to abide by the Punkin Chunkin Festival vendor rules.

Signature(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_, 2024

**PLEASE PRINT**

NAME & ADDRESS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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DESCRIPTION of Arts and Crafts being sold or Information being distributed: (Be detailed so we can try to prevent duplication) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Please remit payment to : CLAY COUNTY CHAMBER OF COMMERCE**

 **96 Sanderson St., Hayesville, NC. 28904**

**Contact Information:**

**Phone: (828) 389-3704 Email: director@claychambernc.com Website: www.claychambernc.com**

You will receive up to 3 entry tickets for you and your staff free of charge. You will be asked to pay the general admission fee for any additional staff. Please list names of those to receive free tickets below.

1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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CLAY COUNTY CHAMBER OF COMMERCE

PUNKIN CHUNKIN FESTIVAL

Vendor Rules

Welcome to the 15th annual Punkin Chunkin Fall Festival. This celebration is where the ingenuity of humanity collides with the essence of mother nature and the outcome is a Punkin Chunkin. The creative foods, arts and crafts, and informational booths, along with activities and decorations, simply makes this a fun family event! Please include some pumpkin decorations at your booth to add to the festivities. This festival had over 8000 participants attend over two days in 2023 and we expect more in 2024!

CLAY COUNTY CHAMBER OF COMMERCE

96 Sanderson Street Hayesville, NC 28904

PHONE: (828) 389-3704 EMAIL: director@claychambernc.com WEBSITE: www.claychambernc.com

The Clay County Chamber of Commerce will make every attempt to prevent duplication of items to be sold while allowing the maximum number of vendors possible. All vendor requests will be handled on a first come basis. Set up and take down times will be strictly adhered to. *There will be no dismantling of booths during the festival’s normal operating hours.* This is a rain or shine event, therefore refunds will not be considered.

**Set Up: Friday October 18, 2024 9:00 am - 5:00 pm**

**Show Dates: Saturday October 19, 2024 9:00 am - 5:00 pm**

 **Sunday October 20, 2024 9:00 am - 5:00 pm**

**Break Down: Sunday October 20, 2024 5:00 pm - 7:00 pm**

All vendors are required to furnish their own tent, tables and chairs. No food of any kind can be sold in any crafters’ booths. All vendors are responsible for collection and payment of the NC State Sales Tax. Required permits are the responsibility of the venders and need to be on display during operations. Food vendors must contact the Clay County Health Department prior to the event. No permits will be given two weeks prior to the event. Joe Jack Sellers at 828-389-8326 is your contact at the Health Department.

The number of food venders has been increased to serve the festival participants. The electricity spots will be given to the food vendors on a first come first serve basis. Other vendors will see slight changes in layout over last year as we need to adjust for more food vendors.

Security will be provided Saturday and Sunday evening. Please remember that you and your volunteers will need to wear your name tag during the event. And you are responsible for your property during the event . So, remember to do safety checks. A package will be mailed out to you with your name tags, site map, and any last-minute instructions prior to the event. Remember that parking is at a premium so it will be important to be inside the event venue a minimum of one hour in advance of start time to get parking inside the venue. If not, you can park in the guest parking at a cost of $5.00.

When you receive your event map, please note where the first aid station is located. Lost and Found will be located in the Chamber of Commerce tent, which is also where any incidents should be reported. Event merchandise will be sold at this location as well.

Remember there will be no dumping of any kind on the grounds. Take all of your trash to the dumpster that is being provided. Food vendors, all grease needs to be taken with you for proper dumping. Leave your pets at home, please.

The Clay County Chamber of Commerce reserves the right to have any vendor removed from the event if he or she fails to abide by any rules or regulation. A signed application constitutes a contract to follow all rules and regulations and is a commitment to participate, if accepted.

NO LIABILITY will be assumed by the Clay County Chamber of Commerce or volunteers for damage, loss or injury at any time prior to or during the event.